

# Quick Guide to creating a GMS account and buying a Junior Player Membership



## Introduction

- GMS is the RFU system for registering players and parents
- Hungerford RFC (HRFC) use it for two main purposes
- Registering / Affiliating Players with the RFU
- Buying a HRFC Membership
- HRFC also have a website at <https://hungerfordrfc.rfu.club/> that is connected to GMS and allows Team and Match information to be shared from it
- We also use the website to provide club updates and details of events.

## Creating GMS Account and signing in

If your child / charge has played for HRFC before September 2020, then at least one parent / carer for the child will already have an account on GMS (but may not realise it).

If you fall into this category and don't know your account, simply go to <https://gms.rfu.com/GMS/Account/Login?OrganisationId=623>, click on the forgot password option and ask for a password reset to the email address you will have previously supply to the club. Please check you spam folder if you do not get an email.

**NOTE: this can sometimes take an hour so to come through**

If you have never registered before, please go to the link above and click on the “Create New Account” option.

**Please ALWAYS create the account in your name, not your child's.**

Once you have set up your account, login using the same link given on the previous page, and check the “Family and Friends Section” on the left-hand side of the screen to see if you have any children / charges linked to your account

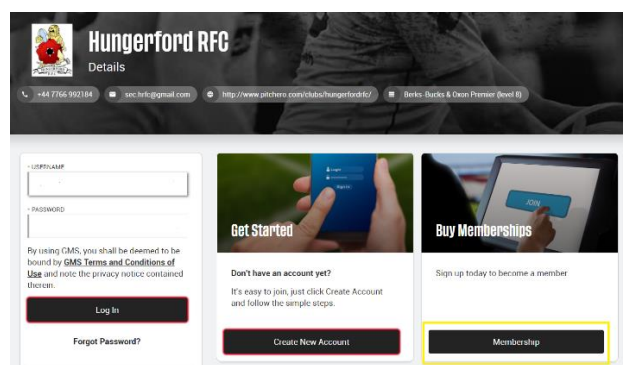
If your children / charges are listed, you can go ahead and buy a membership (see next section)

If they are not, then you need to click the “Add” button in the top right of the “Family and Friends” box, complete the 4 mandatory fields and the system will automatically search for them.

If the child is already in the system, you can attach them to your account or, if not, you can add them immediately by completing the requested details.

## Buying your membership

Now you have an account you ready to buy a membership. To do this simply click on the “Membership” option shown in the screenshot below

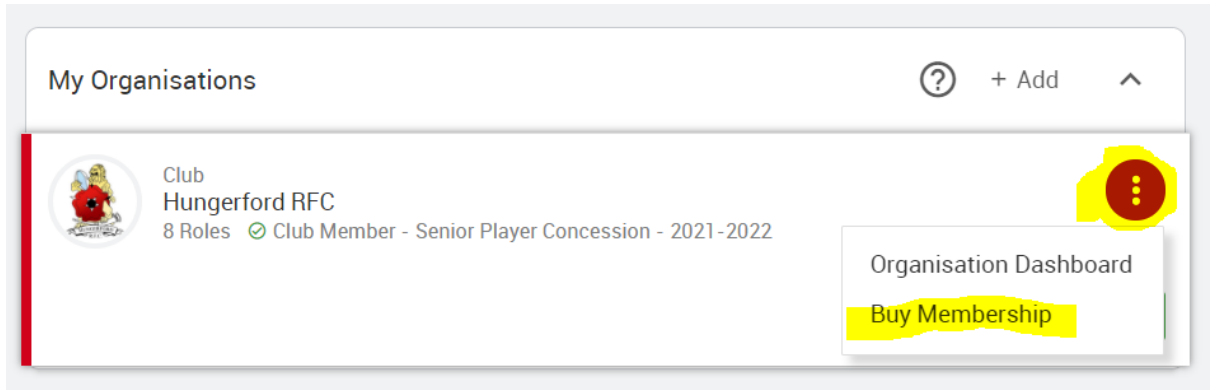


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Or, if you are already logged in

- Click on your profile icon in the top right of the screen and select “Dashboard”. Then click on “Hungerford RFC” from “My organisations”, select “Buy Memberships” (see screenshot below)



Then select the appropriate playing membership for child and follow the process through.

**PLEASE REMEMBER TO SELECT THE PERSON YOU ARE PAYING FOR FROM THE “Select Person” OPTION ON THE LEFT-HAND SIDE OF THE SCREEN.**

## Junior Membership types

### Junior Member (2021-2022) - Player U7 – U16

£70 per season - Annual membership for only or eldest child playing at club

### Junior Member (2021-2022) - Player U5 – U16 Sibling

£50 per season - Annual membership. Available to younger siblings of a Junior member

### Junior Member (2021-2022) - Player U5/U6

£60 per season. - Annual membership fee for U5 and U6 players

### Junior Member (2021-2022) – Colt Player

£70 per season. - Annual membership fee for Colt players

## Getting help

If you have any problems, please contact the Membership Secretary (Rob Cox) at [memsec.hrfc@gmail.com](mailto:memsec.hrfc@gmail.com) or 07766 992184. We can also take your payment over the phone if necessary.